

Job Posting Groundskeeping Maintenance Supervisor (Seasonal)

Title: Groundskeeping Maintenance Supervisor

Classification: This is a unionized position

Type: Full Time – Seasonal (April – November)

Location(s): Ottawa

Hourly rate: \$40,000/year prorated

Benefits: Generous vacation, sick, appointment & personal time & full access to an inhouse gym. Group benefits, RRSP's after probationary period

Hours: 35 hours per week with flexibility to adjust hours as per the operational demands

Employer: Causeway Work Centre

How To Apply: Please submit your cover letter and resume to anewson@causewayworkcentre.org

Closing Date: March 29, 2024

About Causeway

Causeway is a not-for-profit agency that empowers all people by helping those with mental illness and other challenges find meaningful work. We have a desire to see people treated with dignity and respect. We believe that there is no limit to anyone's potential. By leveraging their talents and abilities, we work to shift society's perspective regarding people whose value has not yet been recognized.

Good Nature Groundskeeping is a well-established, full-service groundskeeping and grounds maintenance company offering a wide range of commercial services throughout the city of Ottawa.

Good Nature Groundskeeping is a social enterprise run by our parent organization Causeway Work Centre, and offers a unique opportunity to work in the field of grounds keeping & maintenance while also helping people in our community who face barriers to employment. Please refer to our website for more information about Good Nature Groundskeeping and Causeway Work Centre.

Working Conditions

Working with people with mental illness or other disabilities and those experiencing or at risk of homelessness. Standard work hours are 35 hours/week, Monday to Friday, however work schedule will include evenings and weekends from time to time.

About the Role

We are currently looking for a Groundskeeping Supervisor who is committed to working from April – November. The Groundskeeping Supervisor will lead a crew of 3-4 people on a daily basis, providing spring and fall clean-ups, grass cutting and litter control services for a wide range of properties.

Duties & Responsibilities

- Supervise and direct a crew of 3-4 including transportation, training and oversight of employees in completion

of a wide variety of landscape maintenance tasks including lawn cutting and trimming, litter control, spring and fall clean-ups, weeding, hedge & tree trimming/pruning.

- Interact with professionalism with all clients and crew members.
- Effectively manage the tasks, time and the team.
- Ensure all the duties are being completed on time, and problem-solve as needed.
- Respect and follow the guidelines set out by Customers regarding their properties
- Adhere to all health and safety requirements & agency policies.
- Communicate openly and clearly with the Operational Manager and all team members.
- Properly care for and respect all equipment, including company cell phone and vehicle.
- Working with employees who may face barriers to employment, including mental health issues.
- Other duties, as needed.

Qualifications & Experience

- Minimum 2 years of experience in the field of landscaping, groundskeeping and/or horticulture considered a strong asset.
- Post secondary education in a related field or equivalent work experience.
- Valid full G driver's license and good driving record and clean abstract.
- Management or supervisory experience is considered an asset.
- Effective time management, organization, and leadership skills.
- Ability to work outside for long periods, perform physical labor and lift heavy objects.
- First Aid/CPR and WHMIS are required. Training will be provided if necessary.
- Current Police Record Check required.

We thank all applicants, however only those selected for an interview will be contacted.

Causeway is an inclusive workplace and encourages qualified candidates from diverse backgrounds and who have faced barriers to employment, including those who may need accommodation, to apply to join our staff team.

Please advise if you require accommodation throughout the recruitment process.

