



[Join Our Board of Directors](#)

Causeway Work Centre | Ottawa, ON

The Opportunity

[Causeway Work Centre](#) is a non-profit organization that helps people overcome barriers to employment and realize their full potential. As we continue to grow and adapt to meet the evolving needs of our community, we are seeking new members to join our Board of Directors.

Becoming a Board member at Causeway is a meaningful way to contribute your time, skills, and leadership to a mission that makes a tangible difference in people's lives. You'll play a key role in shaping our strategic direction while deepening your own connection to the community.

What You'll Do

As a member of the Board of Directors, you will:

- Set policy and develop strategy to guide the organization's mission and growth
- Ensure adequate financial and organizational resources are in place to meet strategic goals
- Approve the annual budget, audit reports, and financial statements
- Attend and actively participate in Board meetings, reviewing agendas and materials in advance
- Serve on at least one Board committee—such as Strategic Planning, Finance, or Governance
- Support and promote Causeway's work in the community

We're Looking for Board Members with Experience In:

- Charities or Corporate Law
- Fundraising or Donor Development
- Lived Experience as a former Causeway client or someone who has faced barriers to employment
- Mental Health or Social Services
- Data Analytics or Quality Improvement
- Local Business or Employer Engagement
- Finance or Accounting

We welcome and encourage applicants with diverse backgrounds and perspectives, especially those rooted in the Ottawa community.

Time Commitment

- The Board meets six times annually from September to June
- Committees meet approximately 4–6 times per year, as needed
- Directors are elected for a two-year term, renewable up to a maximum of six years
- Board meetings are held primarily in person, with some virtual meetings as needed
- This is a volunteer position



Ready to Make an Impact?

If you're interested in joining our Board, please submit your resume and a short statement of interest to cwcboardofdirectors@gmail.com by Friday May 2, 2025.

Our Board is made up of passionate community leaders—get to know them here:
<https://www.causewayworkcentre.org/board-of-directors/>

Help us shape an inclusive, supportive, and empowered Ottawa—one person at a time.